Provost and Vice President for Academic Affairs

Expedited Tenure and Promotion Checklist

The expedited tenure and promotion dossier must contain:

- University Information Form (VPAA-174 form)
- Complete, current curriculum vita (CV)
- Recommendation of unit review committee
- Recommendation of chair
- Recommendation of college review committee
- Recommendation of dean
- Recommendation of executive dean (if applicable)

The expedited tenure and promotion dossier must also contain:

- In cases where the candidate has not previously held tenure at a peer or aspirant university, five (5) external letters shall be obtained. External letters are not required for candidates that have held tenure at a peer or aspirant university. In cases of expedited promotion, external letters are not required.
- Reviewer information (provided by the chair, VPAA-172 form)

VPAA forms are located at: http://vpaa.unt.edu/faculty-resources/forms-and-templates