UNT Non-Tenure Track Faculty Promotion Checklist

The official dossier for lecturers or clinical faculty promotions must contain:

1. University Information Form (VPAA-174 form)
2. Complete, current curriculum vita (CV)
3. Self-evaluation, personal narrative (maximum 750 words)
4. Unit promotion criteria
5. Cumulative results of annual evaluations and evidence of mentoring and support (provided by the candidate)
6. Summary evaluation of teaching effectiveness, including statistical summaries of student evaluation of teaching, interpretative comment on the statistical summaries, and other evidence of student learning (provided by FIS)
7. Recommendation of unit review committee
8. Recommendation of chair
9. Recommendation of college review committee
10. Recommendation of dean and/or executive dean if applicable

For additional information, please reference UNT Policy 06.005 Non-Tenure Track Faculty Reappointment and Promotion.

VPAA forms are located at: http://vpaa.unt.edu/faculty-resources/forms-and-templates