

University of North Texas
Office of the Provost and Vice President for Academic Affairs
Adjunct Instructor Recruitment Request Form
Used for Job Codes 0700, 0703, 0710, 0770, 0750

System ID Number (SIN-assigned by Academic Resources)

Date: _____

Phone: _____

Prepared by:

Funding Source/Chart String:

Revised 3/1/2017

Department Name:

Organization Department #:

Please provide user access to the following:

Anticipated Courses or Work Assignment (need not be all inclusive):

Minimum Requirements:

Preferred Qualifications (i.e. regarding areas of expertise, academic credentials, teaching experience, etc.):

See page 2 for optional posting specific questions

Department Chair Signature/Date: _____

Please check any question(s) you would like to include:

- Of the courses listed, which are you interested in teaching?
- Describe your related teaching/and or research experience and expertise.
- Which semester(s) do you wish to be considered for? Fall, Spring, Summer, or Combination?
- Have you ever been employed by the University of North Texas? If so, in what capacity and last semester employed?
- How many courses do you wish to teach? One, two, three or more?
- What is your schedule availability? Days/Nights; Days of the Week; Location (eg Frisco, online courses, etc)

Additional questions you would like to include: