



Office of the Provost and Vice President for Academic Affairs

November 10, 2015

MEMORANDUM

TO: Deans, Associate Deans, Department Chairs, and Faculty
FROM: Angela Wilson, Associate Vice Provost for Faculty
RE: Nominations for Ulys & Vera Knight Faculty Mentor Award

The Ulys & Knight Faculty Mentor Award recognizes a faculty member who demonstrates sustained excellence in mentoring undergraduate students, graduate students, and/or other faculty. Mentoring may include support and guidance in the areas of teaching, research, service, academic achievement and/or professional development. The annual award carries a one-time \$2,000 payment and an engraved commemorative gift. Faculty members who have initiated departmental or university-wide mentoring programs or created student and/or faculty development programs are eligible for this recognition.

To also be eligible for this award, a faculty member must have served the University for a minimum of three (3) years, be a full-time faculty member in good standing at the time of the nomination, and must demonstrate continued commitment to faculty-to-faculty and/or faculty-to-student mentoring.

Nominations for the Ulys & Vera Knight Faculty Mentor award shall be made by any UNT faculty or university employee with in-depth knowledge of the accomplishments of the designee. Self-nominations will not be accepted. Nominators should inform nominees that they are being nominated and may solicit their assistance in preparing the nomination materials. The nomination dossier must be submitted in the following order:

- Table of contents
- Two page personal narrative describing the nominee's mentoring philosophy and the role of the nominee in impacting others' academic and professional success
- A listing of accomplishments, outcomes, and impacts resulting from mentoring initiatives. If relevant to nomination, a listing of mentored students, publications, presentations, and other outcomes resulting from the mentoring relationship
- Three supporting letters addressing the quality and impact of nominee's mentoring contribution. These letters can include information and examples about advising and mentoring students, expanding faculty/student opportunities, developing and running workshops, helping faculty/students in their professional development, and contributing to the quality of the overall student experience. Supporting letters may be requested from colleagues, deans, department chairs, PAC committees, other university colleagues, and/or students.
- Complete curriculum vita

The nominator should send the completed packet in a **single PDF file** to the Office for Faculty Success (faculty.success@unt.edu) by **February 1, 2016 (5:00 p.m.)**. Please indicate in the email subject line: **Faculty Mentor Award**. For questions, please send an email to faculty.success@unt.edu.

An award selection committee, appointed by the Associate Vice Provost for Faculty, will represent the faculty at large and the Faculty Senate. The Vice Provost will serve as the non-voting chair of the committee. The 2016-17 Ulys & Vera Knight Faculty Mentor Award will be presented at the Salute to Faculty Excellence dinner and ceremony in the fall.

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