**Provost and Vice President for Academic Affairs**

***Lecturer Promotion***

**The official dossier for lecturer promotions must contain:**

1. University Information Form (provided by Office of the Provost)

2. Complete, current CV

3. Self evaluation, personal narrative (not to exceed 750 words)

4. Department Promotion Requirements for Lecturers

5. Summary description of annual evaluations (provided by department Chair)

6. Summary evaluation of teaching effectiveness (provided by the department Chair)

7. Recommendation of department RPTC

8. Recommendation of department Chair

9. Recommendation of college RPTC

10. Recommendation of Dean