



Safety in the Classroom

David Reynolds, Associate Vice President for Facilities

Building Safety

- Multi-prong approach: Reduce densities; reduce rooms in use; increase ventilation/outside air; manage humidity; confirm filtration; disinfect and clean; wear masks; communicate
- Buildings access controlled throughout the summer in close coordination with UNT Police
- Water fountains turned off, but bottle stations available if independent of water fountains
- Plumbing systems flushed throughout the summer to keep chlorine residuals in the pipes
- Social distancing signs installed throughout buildings in partnership with UBSC
- Elevators marked to indicate recommended occupancy
- Hand sanitizer stations placed in prominent locations in buildings
- Bottles of hand sanitizer placed/being placed in common areas

Sanitation Kits

- Sanitation kits available in each classroom and will be regularly replenished
- Custodial teams cleaning and disinfecting nightly
 - Including bathrooms
- Additional custodial personnel on campus during days to support emergency disinfection, resupply materials and spot clean
- Frequently Asked Questions at <https://facilities.unt.edu/covid-faq>

Each classroom will have a green camo cleaning kit with similar items to those shown below for students and faculty to use as needed.





This system is the property of the University of North Texas and your use of this resource constitutes an agreement to abide by relevant federal and state laws and UNT policies (see UNT Policy 14.003 on Computer Use).

Unauthorized use of this system is prohibited. Violations can result in penalties and criminal prosecution.

Usage may be subject to security testing and monitoring.

Users have no expectation of privacy except as otherwise provided by applicable privacy laws.

This system is intended for instructional use only and is subject to weekly re-imaging. Do not save your work to this computer.

For technical assistance in this space, please call Classroom Support Services at (940) 565 - 2691.

lang109

Room capacity: 30
For assistance, call 940-565-2691.

Off On

Computer Laptop

Unblank Blank

Report A Problem HELP

Click here to report a classroom cleaning supplies shortage



Air Filtration

- Staying abreast of latest guidance from professional societies such as ASHRAE, APPA, etc.
- HVAC systems have been modified to optimize outside air intake and humidity for COVID-19.
- Systems monitored remotely to check air flow and humidity.
- HVAC filters have all been replaced before school restart, with higher efficiency filters being installed in systems that will accommodate.
- Air cleaning technology such as UV-C and bi-polar ionization are being investigated for some specialized use facilities. Bi-polar ionization already in place in portions of some facilities.

Sneeze Guards and Sanitizing Buckets



Sneeze Guards Delivered:
435

**Hand Sanitizer Stands
Delivered:**
392




**Sanitizing Buckets
Delivered:**
526

Classroom Social Distancing – a Massive Effort:

- Modified 158 General Purpose classes in 22 buildings
- Moved:
 - 4,500 chairs
 - 1,600 tables
 - 275 tablet desks
- 4,500 stickers/signs installed on fixed seats
- Field verified & created social distance plans for additional 170 rooms across campus – more to come!
- Who participated? Scores of Facilities staff

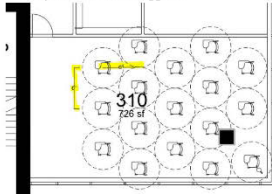
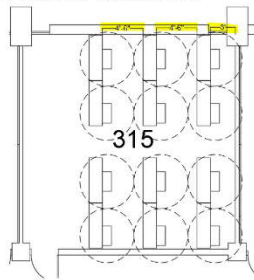




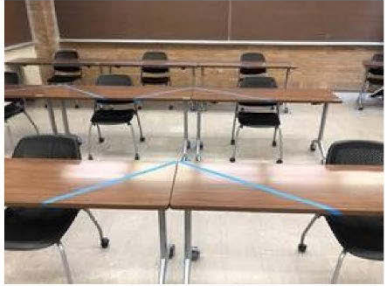
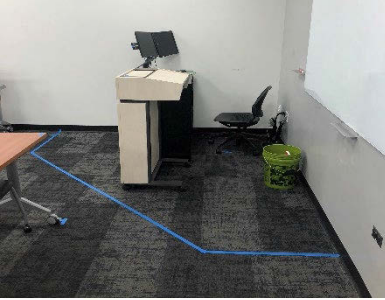
UNIVERSITY OF NORTH TEXAS™
OFFICE OF FACILITIES PLANNING • DESIGN & CONSTRUCTION

UNT CLASSROOM FURNITURE MOVE

Instructions

1. Label all the furniture with the furniture labels.
 - a. Table label goes at the top left corner.
 - b. Chair labels go the bottom
2. Move all furniture not being used into the hallway.
 - a. Furniture can not be in the path of egress. If it is, please make a note on the master spread sheet so that we can have it moved to a storage facility.
 - b. If the furniture can be “stored” in the hallway, zip tie the furniture together. Note that chairs can be stacked and tables flipped and nested.
 - c. Move tablet chairs wither to the front of the room or the hallway for Facilities to pick up.
3. Move furniture to allow for 6ft social distancing.
 - a. Tablet rooms.
 - i. 6’ apart and rows staggard.
 - b. Tables and Chairs.
 - i. Tables 3’ foot off of the back wall
 - ii. Tables 4’-6” from each other.



4. Tape table top to note where to sit.
 
5. Tape on the floor around the table legs.
 - a. Tape opposite legs (caddy-corner)
6. Tape a 6ft area on the floor around the professor.
 
7. At the end of your “shift” update on our master spreadsheet which rooms you were able to complete.
 - a. Q:\COVID-19 Planning\110 Classroom Social Distancing Plans



Safety Protocols

Brandi Renton, Associate Vice President for Administrative Services

Face Coverings

- UNT requires the use of face coverings by all community members inside buildings and in public settings outside. Students are expected to wear face coverings during class. There are some exceptions:
 - Faculty may opt to wear a face shield instead of a face covering while teaching and shall maintain 6 feet of distance from others in the classroom.
 - In certain learning environments, face coverings may be removed temporarily if they impede learning such as in music or language learning classes. Face coverings should be immediately be worn following the learning activity that necessitates removal.
 - Individuals may not be able to wear a face covering due to a disability. Students will have worked with the Office of Disability Access to receive an accommodation.
 - Face coverings are optional when faculty are in a single-occupancy office without visitors. Face coverings should be worn when meeting with someone in an office.
 - Any exceptions to the face covering guidelines—including the use of a face shield (outside of the classroom) in lieu of a face covering—must be submitted to the Safety and Incident Management Advisory Team for review.

Alternative PPE Solutions



Face Covering Availability

- Faculty will be provided with two face coverings for personal use.
- Students living in residence halls will receive face coverings and face coverings will be distributed to students and available for pickup during the first week of students at on-campus locations – stay tuned for more details.
- Spare face coverings will be available for faculty members to bring to class in the event a student's mask breaks or is forgotten. Faculty can request spare face coverings they can take to class through their College PPE officer.
- A face shield, if preferred by the faculty member, can be requested through the College PPE officer.

Face Covering Accommodation

- Instructors may learn that some students in their courses may have issues wearing disposable or cloth face masks due to a variety of reasons, including those with certain respiratory, psychiatric, or medical disorders. Fortunately, there are reasonable alternatives to the disposable and cloth face masks that include wearing a scarf, bandana, loose face covering, or full-face shield as reasonable alternatives to a face mask so that your breathing will not be as restricted. However, if these modifications still present barriers to breathing for the student due to disability, please refer the student to the Office of Disability Access.

Face Covering Accommodation

- Students who have been approved for a face covering exemption through the ODA will be emailed a COVID-19 Accommodation Letter as soon as they are approved so that the student will have access to present it upon request. ODA is also working on adding this accommodation under the heading “COVID-19 Pandemic Accommodations” to students’ Fall 2020 ODA Accommodation Letters.
- Instructors can check the **AIM Instructor Portal** and view the student’s accommodation letter to see if there are any COVID-19 accommodations listed. If still unsure, instructors can always reach out to ODA at Apply.ODA@unt.edu to inquire about the student’s approval for the accommodation.
 - Under no condition would a student be permitted within 6 feet of another person if they have an accommodation.

What To Do If A Student Isn't Wearing a Face Covering in Class?

- [Tips for Addressing Noncompliance of Face Covering Requirement](#) have been developed to assist with situations when a student or university employee does not comply with the face covering requirement.
- Because this interaction would most likely occur in a classroom with other students, the ODA recommends that an instructor not ask a student about an accommodation letter during class. If the instructor sees a student without a mask in class, remind them that masks are required. Should the student respond that they are not able to wear one, guidance from <https://healthalerts.unt.edu/return/non-compliance> states: “if a student reports that their refusal to wear, or not wear, a covering is due to a disability, refer them to the Office of Disability Access, but try to make an appropriate exception at the time. Do not ask questions related to a disability or medical condition.”
- Allow the student to leave to visit the Office of Disability Access in Sage Hall Suite 167.



Testing and Tracing Protocol

Dr. Cynthia Hermann, Executive Director, Student Health and Wellness Center

Illness

- Self-monitor for symptoms before coming on-site.
- Students and faculty should not come to campus if they have symptoms or have tested positive for COVID-19.
- COVID-19 Hotline launched June 10 to help UNT community members report and understand COVID-19 symptoms, testing information and/or results; receive guidance on actions they may need to take following potential exposure; and with questions related to COVID-19's impact on university operations. The hotline number is 844-366-5892 and email address is COVID@unt.edu.
- If a student is on campus and expresses they are ill, direct them to the Student Health and Wellness Center.

TF/TA Illness

- For TF: Contact your department chair and they will work with you to address the continuity of the class, appointing a substitute instructor if necessary
- For TA: Contact the faculty member leading the class and they will work with you to address the continuity of the class
- The federal emergency sick leave provides 80 hours of paid sick leave (prorated for part-time) that can be used for quarantine. An employee who is sick (symptoms or diagnosis) can also use the federal emergency sick leave if a physician or governmental agency required the quarantine.
- This scenario table aids in determining leave eligibility:
<https://www.untsystem.edu/covid-19-working-conditions#toc-1>

Testing at the SHWC

- Currently, the SHWC has the capability to test symptomatic students for COVID-19 using a rapid antigen test. Results are ready within 15 minutes.
- Negative results will be sent to an outside lab for confirmatory PCR testing as recommended by the test manufacturer. People may be instructed to isolate while these results are pending.
- We will also test faculty/staff/students that have been identified as close contacts of an infected person free of charge.
- Negative test results **DO NOT** change quarantine requirements.

Close Contact

- A close contact is defined as anyone who was within 6 feet of an infected person for at least 15 minutes starting from 48 hours before the infected person developed symptoms.
- The 15-minute time frame is cumulative.
- Someone can be a close contact regardless of whether or not masks were worn.
- A close contact of a close contact is **NOT** a close contact.

Case Investigation/Contact Tracing

- Contact tracing team consists of 7-8 full-time staff with approximately 50 contingent members as support when needed.
- If a student has symptoms or tests positive, they will be directed to self-isolate. If they are identified as a close contact of someone who has tested positive, they will be asked to self-quarantine.
- The first step is a thorough, confidential interview (case investigation) with the person diagnosed with COVID-19. During the investigation, they are asked to identify anyone they may have had close contact with during their infectious period.
- Next, we confirm the person's class schedule with the Registrar.
- Faculty members will be contacted by a medical professional from the Student Health and Wellness Center and asked to provide a copy of the seating chart and attendance record. This will help identify others in the class that may be considered a close contact and possibly need to quarantine.

If there is a positive case in the class

- These tools plus information gathered from the case investigation will be reviewed to identify any close contacts within the classroom (lab partners, seats close to infected person, etc.).
- Potential close contacts will be contacted directly and informed of many details, including self-quarantine instructions, time period, testing information, how to monitor for any developing symptoms, and provide resources.
- Facilities will be notified and provide appropriate sanitation for the room.
- The instructor will be expected to show a video to the class that lets everyone know of the positive case, reviews symptoms to be aware of, reminds everyone about seeking care at the SHWC, and provides general information and reassurance to others in the class.