Professional Faculty Promotion Workflow

Instructions for the Review Committee Members
For Capability Purposes:

If you are using a MAC, please use the FIREFOX browser.
If you are using a Windows-based computer, please use the CHROME browser.
To access your T & P workflow, please login to your FIS profile via [my.unt.edu](http://my.unt.edu)

### General Information
- Personal and Contact Information
- Administrative Data - Permanent Data | Yearly Data
- Academic, Government, Military and Professional Positions
- Administrative Assignments
- Awards and Honors
- Consulting
- Education
- Education - Renowned Teachers
- Internal and External Connections and Partnerships
- Faculty Development Activities
- Licensures and Certifications
- Publicity, Media Appearances, and Interviews
- Professional Memberships
- Reflective Narrative
- Workload Information

### Teaching
- Academic Advising
- Awards, Honors, and Recognition of Students
- Directed Student Learning (e.g., theses, dissertations)
- Non-Credit Instruction Taught
- Scheduled Teaching
- Statement of Teaching Philosophy and Goals
- Teaching at Other Institutions
- Teaching Innovation and Curriculum Development
- Peer Evaluation of Teaching
Locate the name of the subject you would like to review and select the corresponding link.

<table>
<thead>
<tr>
<th>NAME</th>
<th>STEP</th>
<th>CANDIDATE</th>
<th>DUE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Faculty Promotion</td>
<td>URC Chair Uploads Recommendation To The UA</td>
<td></td>
<td>August 17, 2023 @ 11:59 PM</td>
</tr>
</tbody>
</table>
Please review the candidate’s dossier. Coordinate with the review committee chair to provide your input regarding the candidate.
Please click “Close” after the review is completed.

Clicking the “Close” button notifies the Committee Chair that you have reviewed the candidate’s dossier.
Please contact the FIS Team for additional information or assistance:

Faculty.Info@unt.edu
940.369.6108