Department Chair submit the VPAA 174 to Faculty Information Systems Faculty.info@unt.edu
May 1, 2024

STEP 1: Candidate submission
DATES: 8/23 – 9/05/2024
STEP ACCESS: Candidate

STEP 2: FIS Team uploads SPOT data and committee membership
DATES: 9/06 – 9/12/2024
STEP ACCESS: FIS Team

STEP 3: URC chair uploads recommendation to the UA
DATES: 9/13 – 10/24/2024
STEP ACCESS: URC chair/members

STEP 4: UA uploads recommendation to the CRC
DATES: 10/25 – 11/07/2024
STEP ACCESS: UA

STEP 5: CRC chair uploads recommendation to dean
DATES: 11/08 – 12/12/2024
STEP ACCESS: CRC chair/members

STEP 6: Dean uploads final promotion decision letter
DATES: 12/13 – 1/09/2025
STEP ACCESS: Dean, dean’s executive assistant

STEP 7: Dossier Archival
DATE: 1/10/2025

Acronym Key:

UA = Unit administrator
URC = Unit review committee
CRC = College review committee