

## Required Dossier Content for 6<sup>th</sup> Year and Promotion to Full Candidates

1. Complete, current CV (provided by the candidate): The candidate provides a CV that is formatted as specified by the unit. In addition to published/accepted works, the CV should include items that are in *submitted for review* status.
2. Self-evaluation, personal narrative (provided by the candidate): The candidate's opportunity to evaluate and put into context their contributions over the specified timeframe. This evaluation may include, but is not limited to: (a) goal/objective achievement, (b) course development/instruction, (c) scholarly activity, (d) community relations/service, and (e) future career direction. The self-evaluation, personal narrative is restricted to 750 words.
3. Unit tenure and promotion criteria (provided by the candidate).
4. Results of annual evaluations (provided by the candidate): The candidate provides their annual evaluations for the reporting timeframe.
5. Evidence of mentoring and support throughout the reappointment, tenure, and promotion process (6<sup>th</sup> year faculty ONLY, provided by the candidate): The candidate's opportunity to note any mentoring activities that they participated in over the reporting timeframe in the domains of teaching, scholarship, and service. Mentoring can be in the form of formal or informal activities.
6. Reappointment reviews (6<sup>th</sup> year faculty ONLY, provided by the candidate): The candidate provides their reappointment reviews for the reporting timeframe.
7. Quantitative student evaluation of teaching results summary (provided by the FIS): FIS provides a summary table of the candidate's quantitative, university-approved student evaluations of teaching scores for the specified timeframe. For comparison purposes, average student evaluations of teaching scores for the unit's full-time faculty are also provided.
8. External reviewer information (provided by the unit administrator). External review letters shall be on the official letterhead of the reviewer.
9. External referee letters (sixth-year and promotion to full professor candidates, provided by the external reviewer).
10. Recommendation of the unit review committee and unit review committee vote (provided by the unit review committee chair): The recommendation shall include the names of the committee members. Committee member signatures on recommendation letters are not required.

11. Recommendation of the unit administrator and eligible faculty reappointment vote for fourth-, fifth-, and sixth-year candidates (*provided by the unit administrator*).
12. Recommendation of college review committee and college review committee vote (*provided by the college review committee chair*): The recommendation shall include the names of the committee members. Committee member signatures on recommendation letters are not required.
13. Recommendation of dean (*provided by the dean*).
14. Dissenting opinion letters, if applicable (*provided by the applicable party*): Dissenting opinion letters must name the author of the dissenting opinion.