Midterm Year Tenure and Promotion Flowchart

**Acronym Key:**

- **UA** = Unit administrator
- **URC** = Unit review committee
- **CRC** = College review committee

**STEP 1:** Candidate submission

DATES: 8/17–8/31/23

STEP ACCESS: Candidate

**STEP 2:** FIS Team uploads SPOT data and committee membership

DATES: 9/1–9/14/23

STEP ACCESS: FIS Team

**STEP 3:** Eligible faculty review dossiers

DATES: 9/15–9/28/23

STEP ACCESS: Eligible Faculty

**STEP 4:** URC chair uploads recommendation

DATES: 9/29–10/26/23

STEP ACCESS: URC chair and members

**STEP 5:** UA uploads recommendation to the CRC

DATES: 10/27–11/09/23

STEP ACCESS: UA

**STEP 6:** CRC chair uploads recommendation to dean

DATES: 11/10–12/14/23

STEP ACCESS: CRC chair/members

**STEP 7:** Dean uploads recommendation to the provost

DATES: 12/15–1/11/24

STEP ACCESS: Dean

**STEP 8:** Provost uploads recommendation to the president

DATES: 1/12–3/08/24

STEP ACCESS: Provost

**STEP 9:** University reappointment decision

Dates 3/09–6/13/24

STEP ACCESS: President

**STEP 10:** Dossier Archival

DATE: 6/14/24

May 1, 2023