For Capability Purposes:

If you are using a MAC, please use the FIREFOX browser.
If you are using a Windows-based computer, please use the CHROME browser.
From your FIS profile, click on the Workflow tab
Locate the name of the subject you would like to review and select the corresponding link.

<table>
<thead>
<tr>
<th>Name</th>
<th>Step</th>
<th>Subject</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021-2022 Tenure and Promotion</td>
<td>CRC Chair Uploads Recommendation To Dean</td>
<td>Hope Wilkinson</td>
<td>December 15, 2021 @ 11:59 PM</td>
</tr>
<tr>
<td>2018-2019 A &amp; P Review - Dept Chair</td>
<td>Faculty Submission</td>
<td>Me</td>
<td>April 6, 2019 @ 11:59 PM</td>
</tr>
<tr>
<td>2018-2019 A &amp; P Review</td>
<td>PAC Recommendation</td>
<td>Karla Johnson</td>
<td>February 28, 2019 @ 11:59 PM</td>
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<tr>
<td>2018-2019 Annual Review - PAC Committee Chair</td>
<td>PAC Recommendation</td>
<td>Cecilia Thomas</td>
<td>February 28, 2019 @ 11:59 PM</td>
</tr>
</tbody>
</table>
Please review the candidate’s dossier

Select "Save" until you are sure your submission form is complete. The maximum file size is 1GB. You will receive an error message "Unable to upload file.xxxxx" if the file is too large. You may simply click "Delete File" to remove it.

Upload your preferred CV:

- Preferred CV: [Customized CV.pdf (32.86 KB)]

Upload your self-evaluation personal narrative:

- Self-evaluation personal narrative (Per UNT Policy 06.004, this narrative is restricted to 750 words.): [Self Evaluation, Personal Narrative.pdf (33.99 KB)]

Upload your unit tenure and promotion criteria:

- Unit tenure and promotion criteria: [Unit Tenure and Prom Criteria.docx (11.24 KB)]

Upload unit-specific supporting documents to be emailed to external reviewers:

- Unit-specific supporting documents for external reviewers: [Supplemental documentation.pdf (33.68 KB)]
Please click “Actions”, then “Mark as reviewed for Chair” after the review is completed.

Clicking the “Mark as reviewed for Chair” notifies the Committee Chair that you have reviewed the candidate’s dossier.
Please contact the FIS Team for additional information or assistance:

Faculty.Info@unt.edu
940.369-6108