Department Chair submit the VPAA 174 to Faculty Information Systems
Faculty.info@unt.edu
March 1, 2023

STEP 1: Candidate submission I
DATES: 5/11 – 5/31/23
STEP ACCESS: Candidate

STEP 2: Unit Administrator submits external reviewer
DATE: 6/1 – 6/8/23
STEP ACCESS: UA

STEP 3: UA submits dossier to external reviewers
DATES: 6/1 – 8/17/23
STEP ACCESS: External Reviewer

STEP 4: FIS uploads SPOT
DATES: 8/18 – 8/23/23
STEP ACCESS: FIS

STEP 5: Candidate Submission II
DATE: 8/24 - 9/7/23
STEP ACCESS: Candidate

STEP 6: FIS team adds committee membership
DATES: 9/8 – 9/14/23
STEP Access: FIS team

STEP 7: Eligible faculty cast their vote to Unit Administrator
DATES: 9/15 – 9/28/23
STEP ACCESS: Eligible Faculty

STEP 8: URC Chair uploads recommendation to UA
DATES: 9/29 – 10/26/23
STEP ACCESS: URC chair/members

STEP 9: UA uploads recommendation to the CRC
DATES: 10/27 – 11/09/23
STEP ACCESS: UA

STEP 10: CRC chair uploads recommendation to dean
DATES: 11/10 – 12/14/23
STEP ACCESS: CRC chair/members

STEP 11: Dean uploads recommendation to the provost
DATES: 12/15 – 1/11/24
STEP ACCESS: Dean

STEP 12: Provost uploads recommendation to the president
DATES: 1/12 – 3/08/24
STEP ACCESS: Provost

STEP 13: University/BoR T&P decision
DATES: 3/09 – 6/13/24
STEP ACCESS: President

STEP 14: Dossier Archival
DATE: 6/14/24

Acronym Key:
UA = Unit administrator
URC = Unit review committee
CRC = College review committee