

Provost and Vice President for Academic Affairs
Expedited Tenure and Promotion Checklist

The expedited tenure and promotion dossier must contain:

- 1. [University Information Form](#)
- 2. Complete, current CV
- 3. Recommendation of department Reappointment, Promotion, and Tenure Committee (RPTC)
- 4. Recommendation of department chair
- 5. Recommendation of college/school RPTC
- 6. Recommendation of dean

The expedited tenure and promotion dossier must also contain:

- 7. In cases where the candidate has not previously held tenure at a peer or aspirant university, five (5) external letters shall be obtained. External letters are not required for candidates that have held tenure at a peer or aspirant university. In cases of expedited promotion, external letters are not required.
- 8. [External Reviewer Information Form](#)