

Faculty Annual Review Information

Name _____ Rank _____

College/School _____ Year _____

Academic Unit _____

Instructions:

- a) Use this form to guide the information you enter in FIS.
- b) It is not necessary to respond to every item.

I. INSTRUCTIONAL ACTIVITIES:

- A. Scheduled teaching
- B. Syllabi for courses taught
- C. Student evaluations for courses taught
- D. New preparations and/or revisions
- E. Statement of teaching philosophy and goals
- F. Student advising related to the instructional process (sponsorship of professional and pre-professional organizations)
- G. Directed student learning (dissertation, thesis, etc.)
- H. Honors and awards for teaching
- I. Teaching grants applied for: funded and unfunded
- J. Non-credit instruction

II. SCHOLARLY, CREATIVE, AND PROFESSIONAL ACTIVITIES:

- A. Refereed and non-refereed publications
- B. Artistic and professional performances and exhibits (concerts, recitals, art shows, design displays, productions, etc.)
- C. Presentations (papers read/presented, panel membership, critical commentary, etc.)
- D. Professional activity of the discipline (editing/reviewing for a journal, chairing sessions at scholarly meetings, holding committee positions/offices in professional organizations)
- E. Honors and awards for scholarly, creative, and professional activity
- F. Funded and unfunded contracts, grants, and sponsored research
- G. Media Contributions
- H. Other intellectual contributions

III. ADMINISTRATION AND SERVICE:

- A. To the university (committees, senate, special assignments, etc.)
- B. To the college/school (committees, administrative tasks, etc.)
- C. To the academic unit (supervision of TAs/TFs, if a reduction in teaching load)
- D. To the external community (public or professional)
- E. Student advising not related to teaching (social fraternities, sororities, clubs, etc.)
- F. Consulting (paid or pro bono)
- G. Honors and awards for service
- H. Faculty development activities