Faculty Annual Review Information

Name ___________________________________________ Rank ____________________________

College/School ___________________________ Year ________________________________

Academic Unit _____________________________________________________________________

Instructions:

a) Use this form to guide the information you enter in FIS.
b) It is not necessary to respond to every item.

I. INSTRUCTIONAL ACTIVITIES:

A. Scheduled teaching
B. Syllabi for courses taught
C. Student evaluations for courses taught
D. New preparations and/or revisions
E. Statement of teaching philosophy and goals
F. Student advising related to the instructional process (sponsorship of professional and pre-professional organizations)
G. Directed student learning (dissertation, thesis, etc.)
H. Honors and awards for teaching
I. Teaching grants applied for: funded and unfunded
J. Non-credit instruction

II. SCHOLARLY, CREATIVE, AND PROFESSIONAL ACTIVITIES:

A. Refereed and non-refereed publications
B. Artistic and professional performances and exhibits (concerts, recitals, art shows, design displays, productions, etc.)
C. Presentations (papers read/presented, panel membership, critical commentary, etc.)
D. Professional activity of the discipline (editing/reviewing for a journal, chairing sessions at scholarly meetings, holding committee positions/offices in professional organizations)
E. Scholarly/creative and research activity not resulting in publication or public presentation
F. Honors and awards for scholarly, creative, and professional activity
G. Funded and unfunded contracts, grants, and sponsored research
H. Media Contributions
I. Other intellectual contributions

III. ADMINISTRATION AND SERVICE:

A. To the university (committees, senate, special assignments, etc.)
B. To the college/school (committees, administrative tasks, etc.)
C. To the academic unit (supervision of TAs/TFs, if a reduction in teaching load)
D. To the external community (public or professional)
E. Student advising not related to teaching (social fraternities, sororities, clubs, etc.)
F. Consulting (paid or pro bono)
G. Honors and awards for service
H. Faculty development activities