

REQUEST TO STOP-THE-CLOCK and/or MOVE MID-TERM REVIEW APPLICATION (COVID-19)

This application is used to request an extension of one (1) year of the probationary period in accordance with [UNT Policy 06.004](#) (Faculty Reappointment, Tenure, and Promotion) and to Move the Mid-term Review.

Directions: The application should be completed by the faculty member making the request and emailed to their department chair. To complete the application, download the document and open in Acrobat.

Faculty Name: _____

Faculty UNT ID#: _____

Department/School: _____

College/Division: _____

Current Tenure Review Date: Fall/Spring _____ Current Midterm Review Date _____

Extended Tenure Review Date: Fall/Spring _____ Extended Midterm Review Date _____

Explanation:

Please submit additional documentation, if necessary and forward to your department chair for review.

Chair Signature

Vice Provost Faculty Signature

Dean Signature

SUBMISSION INSTRUCTIONS

- *Chair: After signing the form, please forward to your college's dean for signature.*
- *Dean: After signing the form, please submit using the Stop the Clock portal via https://vpaa.unt.edu/fs/resources/stoptheclock-covid19/submit_application*