

UNIVERSITY OF NORTH TEXAS
MICRO GRANT MENTORING PROGRAM APPLICATION*

Title of the Grant: _____

Full Name: _____

Position Title/Rank: _____

College: _____

Department: _____

Campus Mailing Address: _____

Email Address: _____

Name & Phone Number of Administrative Assistant: _____

Chart of Accounts: _____

All application should provide your Chart of Account number.

Dept ID/Fund Cat. /Funding/Purpose (order)

Budget Officer's Name or Financial Manager's Name: **Please complete the blanks:**

- Department #: _____
- Fund Category: 200
- Funding: 830001
- Function: _____

Budget Officer's Name: _____

List of Mentors (Up to two): _____

- *For on-campus mentoring partners, please include full name, title, and department.*
- *For off-campus mentoring partners, please include full name, title, institution, department, and contact information.*

UNT Start Date

(Month, Year): _____

Proposal Narrative:

The **Micro Grant** proposal narrative (5-pages max, typewritten, double-spaced) should address the following topics:

- Provide a description of the project for which you seek support.
- Describe the roles and expertise of the PI.
- Describe the target goals and intended outcomes for the project.
- Identify how your project addresses one or more of the focus areas: gaining institutional knowledge, supporting teaching and research efforts, developing professional networks, to sustain long-term mentoring efforts at UNT, to support innovative mentoring strategies, and promoting diversity.
- List of estimated expenditures (up to \$1,500). If your proposal includes professional conferences and travel expenditures, please indicate how travel relates specifically to mentoring.
- *Returning mentoring grant recipients should address accomplishments resulting from previous grant support and how the proposed project will leverage those accomplishments.*

Submission Guidelines:

Please email your completed application form, narrative, and the curriculum vita of the primary contact as a single PDF file to Faculty Success (faculty.success@unt.edu) by **June 23, 2023**. If you have any questions, please direct them to faculty.success@unt.edu.

Submission Checklist:

Application Form
Proposal Narrative
Curriculum Vita
Budget Narrative and Summary

