

## MEMORANDUM

**TO:** All UNT Faculty  
**FROM:** Faculty Success  
**RE:** Call for Proposals – Mentoring Grants  
**DATE:** April 9, 2024

Faculty Success is pleased to announce the call for proposals for Mentoring Grants for the 2024–2025 academic year. The goal of the Mentoring Grants Program is to support a culture of faculty mentoring by funding opportunities for faculty to create professional networks within and beyond UNT. Focus areas for 2024–2025 include connecting UNT faculty members to external mentors and resources to support career development, supporting innovative faculty mentoring strategies, and sustaining long-term mentoring efforts at UNT through mentor training, effective team/group mentoring, and inter-department or inter-college faculty development. Full-time faculty members across all ranks are eligible to apply for **Individual Mentoring Grants** and **Team Mentoring Grants**.

The **Individual Mentoring Grant** provides support of up to \$1,500 for individual full-time faculty members of all ranks. These grants focus on creating mentoring partnerships beyond UNT for a faculty member’s professional growth and opportunity. Examples of funding could include travel expense for co-presenting with a mentor at a professional conference; coaching services for skills such as research, career advancement, or teaching development; visiting the lab of a mentor from another institution; improving teaching effectiveness through external mentorship; or bringing a mentor from another institution to campus for a presentation or workshop. Applicants must identify one or more specific mentors they will work with for the project. Individual applicants awarded in the past three years are not eligible to participate in the current application round.

The **Team Mentoring Grant** provides support of up to \$5,000 for teams of 2–6 full-time faculty across all ranks. These grants are based at the departmental, school/college, interdisciplinary, or inter-institutional levels and focus on network approaches to mentoring that benefit UNT faculty. Examples of funding could include developing an interdisciplinary faculty mentoring program based on similar research interests; creating mentoring roundtables of pre-tenured faculty across three colleges; piloting a departmental mentoring workshop series; or building a mentoring network across several institutions. Teams awarded in the past three years are not eligible to participate in the current application round.

**Evaluation Process:**

A review committee of faculty and administrators across various career stages will review the proposals and make a recommendation to the Vice Provost of Faculty Success. Proposals will be evaluated by the following criteria:

*Quality of the proposal*

- Proposal responds to a compelling mentorship need that differs from mentoring activities normally supported or provided by a department or school/college.
- Proposal outcomes are clearly stated, support the Mentoring Grants focus areas, and align with all proposed activities.

*Feasibility*

- Proposal activities and plan for team/mentor coordination are detailed clearly and can realistically be accomplished in the one-year grant period.
- Budget is reasonable and requests are clearly justified with a connection to mentoring.

*Impact*

- Proposal describes how the project will affect the professional goals of the faculty member(s) and, for team grants, the range of faculty members who will benefit from the project.
- Proposal will sustain long-term faculty mentoring efforts by establishing relationships, networks, or programs that continue after the grant ends.

**Submission Process:**

Applications will be submitted through the InfoReady portal and include the following sections: 1) Applicant Information, including name(s) and contact information for team members, mentor(s), and the administrative assistant; 2) Proposal Information, including proposal title, a 50-word project description, 2–4 target goals for the project, a proposed budget with descriptions of each expenditure, contact information for budget officer, and a full chart of accounts number where funds can be transferred; 3) Document Uploads of the CV of the primary applicant and a 3-page, double-spaced proposal narrative further describing the need for the project, its goals and proposed activities, the roles and commitments of the team members/mentoring partners, the impact of the project, and how the project addresses one or more of the focus areas of the grant.

Faculty Success plans to award approximately 15 mentoring grants. If awarded, recipients will be expected to attend one meeting in Fall 2024 and to submit a mid-year and a final report.

Applications for [Individual Mentoring Grants](#) and [Team Mentoring Grants](#) are due by or before **June 7, 2024** through the [Faculty Success InfoReady portal](#).

For more information about the Mentoring Grant Program, including previously funded projects, please [visit our website](#) or email Faculty Success at [faculty.success@unt.edu](mailto:faculty.success@unt.edu).