MISSION

Provide a safe, engaging, and reliable physical environment for the University of North Texas through a customer-driven approach.

VISION

To be the nation's premier university support organization, recognized for excellence in service and sustainable solutions for facilities operations, maintenance and development.
FACILITIES TEAM

357 Staff Members
62+ Student Hourly

Over 174 buildings
904 Acres

Campus Impact
Over 2,800 years of combined experience

5 Directors
10 Managers
17 Supervisors

Over 82 Different Job Codes / Titles

INTEGRITY • SERVICE • EXCELLENCE
Services

Maintenance & Repair
- Door Systems & Keys
- Electrical Lighting & Outlets
- Fire Alarms & Suppression
- Painting
- Air Conditioning/Heating
- Plumbing
- Structural

Fleet Maintenance
- Vehicle Rentals

Event Support
- Table and Chair Rentals

Custodial
- Grounds Maintenance
- Recycling & Solid Waste
- Residence Hall Maintenance
- Dining Maintenance
- Construction & Renovation
- Mapping & Surveys
- Estimating & Planning

How to Request Service

Online
Step 1:
Visit facilities.unt.edu
Click on the Request Service button

Step 2:
Choose your Campus
Select your Building and Area/Room #

Step 3:
Enter contact info, select FF Repair Center
Describe what you need

Over the Phone
Call 940-565-2700

Reach us anytime, 365 days a year!

Emergencies

If it is life threatening or a campus security matter, call 911.

Examples of Facility emergencies are running water inside the building, roof leaks, broken windows, or situations that threaten the health, safety, and mission of UNT.

Call 940-565-2700 any time of day to report Facility emergencies.

Contact Us

Work Control
(940) 565-2700
Work.Control@unt.edu
Request service: facilities.unt.edu

David Reynolds
Associate Vice President of Facilities
David.Reynolds@unt.edu

Chad Crocker
Sr. Director of Facilities Maintenance
Chad.Crocker@unt.edu

Helen Bailey
Director of Planning, Design and Construction
Helen.Bailey@unt.edu

Hilary Liscano
Director of Facilities Support & Services
Hilary.Liscano@unt.edu

UNTFacilitiesDept
UNTFacilities
Facilities Ops and Maintenance

- **Custodial**
  - Night Shift from Midnight to 9AM
  - Day Porters for restocking and emergencies
  - COVID: moved some staff from night to day

- **Grounds Maintenance**
  - Lawns, flower beds
  - Outdoor refuse/Big Belly’s
  - Recycling
  - If it looks out of place, call us

Call 565-2700 if you have concerns/questions
Facilities Ops and Maintenance

- Building Maintenance and Repair
  - Plumbing/Electrical/Structural/HVAC
  - Maintenance costs you NOTHING….call 565-2700
  - Enhancements *may* cost your department……
    - Call Helen Bailey of Planning, Design, Construction @369-7886 ……there may be options!
Project Pre-Approval Process Steps

1. Facilities obtains Dean's/Executive's FY21 quarterly projects (Draft list & Fact Sheets)
2. Dean's/Executive's Project List to Facilities w/ $ Funding Commitment
3. Facilities Finalizes List & Fact Sheets – Submit to Appropriate VP
4. VP sign-off and return to Facilities
5. Facilities submit entire packet to Sr VP F&A
6. Sr VP presents FY21 Q1 project preapproval packet to Cabinet
7. Approved >$100K = charge memo with Sr VP and appropriate VP

Repeat Process Quarterly for Emerging Requirements
NOT Facilities

- Parking and Transportation
- Surplus
COVID-19
Building Safety

Multi-prong approach:
- Reduce densities
- Reduce rooms in use
- Increase ventilation/outside air
- Manage humidity
- Confirm filtration
- Disinfect and clean
- Wear masks
- Communicate
Building Safety

- Social distancing signs installed throughout buildings in partnership with UBSC
- Hand sanitizer stations placed in prominent locations in buildings
- Bottles of hand sanitizer placed in common areas
- Water fountains turned off, but bottle stations available if independent of water fountains
- Plumbing systems flushed throughout the summer to keep chlorine residuals in the pipes
- Elevators marked to indicate recommended occupancy
Air Filtration

- Latest guidance from professional societies such as ASHRAE, APPA, etc.
- HVAC systems modified to optimize outside air intake/humidity for COVID-19
- Systems monitored remotely to check air flow and humidity
- HVAC filters replaced before school restart, with higher efficiency filters being installed in systems that will accommodate
- Air cleaning technology such as UV-C and bi-polar ionization being investigated for specialized use facilities. Bi-polar ionization in place in portions of some facilities
Socially Distanced Classroom

- Social distancing per CDC guidance, followed by furniture review and realignment.
- Floor plans created for all classrooms.
- Enrollment caps are in place, tied to seating for student's availability in each classroom – caps cannot be exceeded.
- Classrooms have 6 feet between students that are clearly marked.
  - Exceptions are considered for specialized learning environments where 6 feet is impractical and requires additional protective measures.
- A 6-foot tape line is marked at the front of the classroom to delineate the line behind which students must stay to maintain social distance from the instructor.
- Seating has been rearranged and signs placed, as appropriate, in all classrooms.
Classroom Social Distancing – a Massive Effort:
- Modified 158 General Purpose classes in 22 buildings
- Moved:
  - 4,500 chairs
  - 1,600 tables
  - 275 tablet desks
- 4,500 stickers/signs installed on fixed seats
- Field verified & created social distance plans for additional 170 rooms across campus – more to come!
- Who participated? Scores of Facilities staff
Classroom Example
Socially Distanced Classroom

• Specialized learning environments reviewed

• Some specialized classrooms may have larger social distances, for example, some music spaces are set at 9 feet.

• Some specialized classrooms may be less than 6 feet with additional protective measures, for example in some lab environments where work tables and fixtures are fixed.
Outdoor Classroom Spaces

• Outdoor spaces may be used for individual class meetings, as appropriate. Reservations are not required but recommended if you plan for specific dates and times.

• Spaces available for use include:
  
  **Housing Outdoor Spaces:**
  - Crumley Park
  - Clark Park
  - Rawlins/Honors Amphitheater
  - Maple Courtyard
  - Bruce Courtyards
  - McConnell Park
  - Kerr Basketball Court

  **Union Outdoor Spaces:**
  - Library Mall
  - South Lawn of the Union
  - Campus Green at Sage Hall

  **Contact: Scheduling Office**
  - 940-565-3804
  - [UniversityUnion.schedulingoffice@unt.edu](mailto:UniversityUnion.schedulingoffice@unt.edu)

**Contact: Meredith Buie**
- 940-565-2168
- [meredith.buie@unt.edu](mailto:meredith.buie@unt.edu)
Sanitation Kits

• Sanitation kits available in each classroom and will be regularly replenished

• Custodial teams cleaning and disinfecting nightly
  • Including bathrooms

• Additional custodial personnel on campus during days to support emergency disinfection, resupply materials and spot clean

• Frequently Asked Questions at https://facilities.unt.edu/covid-faq

Each classroom will have a green camo cleaning kit with similar items to those shown below for students and faculty to use as needed.
Click here to report a classroom cleaning supplies shortage
Thank you!

Questions?