**AAARG Exception Request**

UNT has adopted temporary procedures and guidelines in response to COVID-19. Circumstances may arise where departments have a need to request an exception to the newly adopted procedure or guideline. The Academic Affairs Advisory Restart Group will review requests for exceptions and make recommendations to appropriate decision makers. To request an exception, complete the information below and submit to Brenda Kihl at Brenda.kihl@unt.edu to begin the review process. The review and approval process may take up to 2 weeks.

**Name of Requestor:** Click or tap here to enter text.

**Department/Unit:** Click or tap here to enter text.

**Requested Implementation Date:** Click or tap here to enter text.

**How many students, faculty and staff will be directly involved:**

Click or tap here to enter text.

**Exception Requested:**

 Click or tap here to enter text.

**Background Information and Rationale for Exception Request:**

Click or tap here to enter text.

**If applicable, describe the procedures that will be used to maintain appropriate social distancing and a clean environment for all parties involved:**

Click or tap here to enter text.