

Guidelines for Submitting Nominations for Regents Professorship (RENEWAL)

Regents Professors scheduled for review in 2025-2026 should submit a dossier containing the items listed below. The deadline for the submission of these materials is **October 9, 2025**. The period under review will be since your first appointment as Regents Professor, or since your last review for reappointment as a Regents Professor, whichever is more recent. **Applicants must demonstrate they continue to meet or exceed the criteria for the Regents Professor designation.**

The nomination packet should include the following documents. The award portal allows for each item below to be uploaded separately.

- 1) **A 2 to 4-page current summary** of one's record of accomplishments since appointment or last review, whichever is most recent. This summary should cover each of the following reviewable criteria: exemplary teaching activities, outstanding research/artistic/performance activities, outstanding activities in service to one's profession, national reputation, and international reputation. The summary must indicate with evidence that the faculty member has *sustained or exceeded* their outstanding performance in teaching, research, and service since their original designation or renewal, whichever is most recent.
- 2) **A list of all courses** taught by semester since appointment or last review, whichever is most recent.
- 3) **A current summary** of student teaching evaluations (in the form of a **table or graph** covering the period under review only and not the original evaluation forms — note that the items/questions summarized and the nature and range of the scale must be clearly specified).
- 4) **A current summary** of annual merit evaluations for research/artistic/performance activities by one's departmental Personnel Affairs Committee (in the form of a **table or graph** covering the period under review – the nature and range of the scale must be clearly specified).
- 5) **A current summary** of merit evaluations for service by one's departmental Personnel Affairs Committee (in the form of a **table or graph** covering the period under review – the nature and range of the scale must be clearly specified and service to the profession or discipline must be addressed).
- 6) **Copies of annual chair evaluations** since appointment or last review for, whichever is more recent; and
- 7) **A current** curriculum vitae.

*Course syllabi, copies of publications, or copies of Annual Updates are **not required**.*

Candidates should submit their self-nominations using the [Faculty Success InfoReady Portal](#) by **5:00 PM, October 9, 2025**. Please submit to the award titled **“Regents Professorship”**.

All awarded recipient titles and base adjustments will take effect on September 1, 2026. If you have any questions, please contact Faculty Success at faculty.success@unt.edu.