

MEMORANDUM

TO: All UNT Faculty

FROM: Faculty Success

RE: Call for Proposals – Career Development Grants

DATE: May 4, 2026

Faculty Success is pleased to announce the call for proposals for Career Development Grants for the 2026–2027 academic year. The goal of the Career Development Grants Program is to support UNT faculty in all their career development activities, including but not limited to conference and workshop participation; performances; creative activities; access to archives; participation in external laboratories or research teams; travel expense for co-presenting with a mentor at a professional conference; coaching services for skills such as research, career advancement, or teaching development; visiting the lab of a researcher at another institution; improving teaching effectiveness through external mentorship; or bringing a mentor from another institution to campus for a presentation or workshop.

Career Development Grants are open to all ranks of professional and tenure-track faculty, and both individuals and teams are welcome to apply. Individual full-time faculty members may apply for up to \$2000, while teams of 2–6 full-time faculty may apply for grants of up to \$4,000.

Evaluation Process:

A review committee of faculty and administrators across various career stages will review the proposals and make a recommendation to the Vice Provost for Faculty Success. Proposals will be evaluated based on the following criteria:

Quality of the proposal

- Proposal responds to a compelling need that differs from activities normally supported or provided by a department or school/college.
- Proposal outcomes are clearly stated and align with all proposed activities.

Feasibility

- Proposal activities and plan are detailed clearly and can realistically be accomplished in the one-year grant period.
- Budget is reasonable and requests are clearly justified.

Impact

- Proposal describes how the project will affect the professional goals of the faculty member(s) and, for team grants, the range of faculty members who will benefit from the project.
- Proposal will sustain long-term faculty career development by establishing relationships, networks, or programs that continue after the grant ends.

Submission Process:

Applications will be submitted through the InfoReady portal and will include name(s) and contact information for team members, mentor(s), and the administrative assistant; a 50-word project description; 2–4 target goals for the project, a 3-page, double-spaced proposal narrative further describing the need for the project, its goals and proposed activities, the roles and commitments of the team members, the impact of the project and how the project addresses one or more of the focus areas of the grant; and a proposed budget with descriptions of each expenditure.

Faculty Success plans to award 10–15 Career Development Grants annually. Applications may be funded at a lower amount than requested. If awarded, recipients will be expected to attend one meeting in Fall 2026 and to submit a mid-year and a final report. Awarded funds will be available in September 2026 and must be spent by July 2027.

For more information about the Faculty Career Development Program, including previously funded projects, please [visit our website](#) or email Faculty Success at faculty.success@unt.edu.