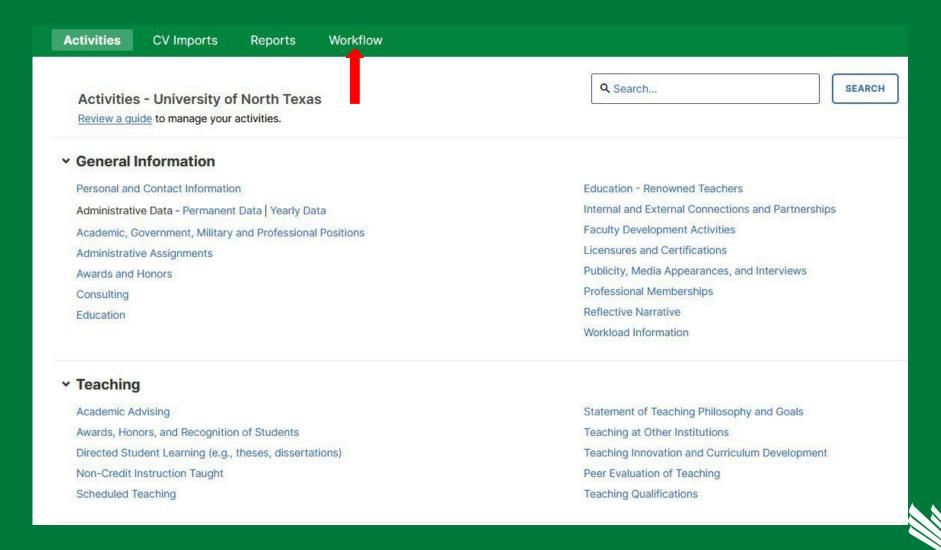


Professional Faculty Promotion Workflow

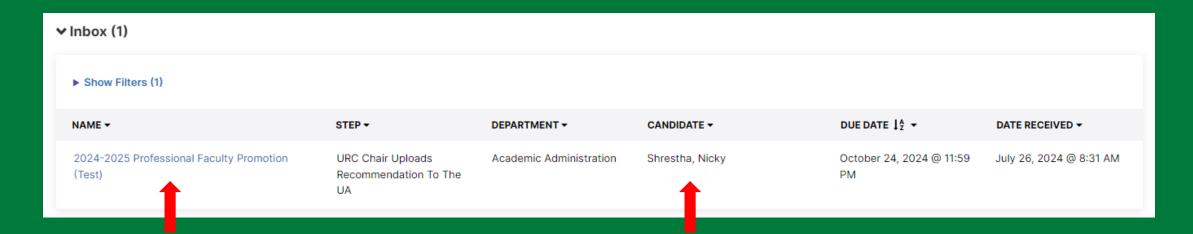
Instructions for Review Committee Member



Please use Chrome or Firefox for capability purposes. From your FIS profile, click on the Workflow tab.

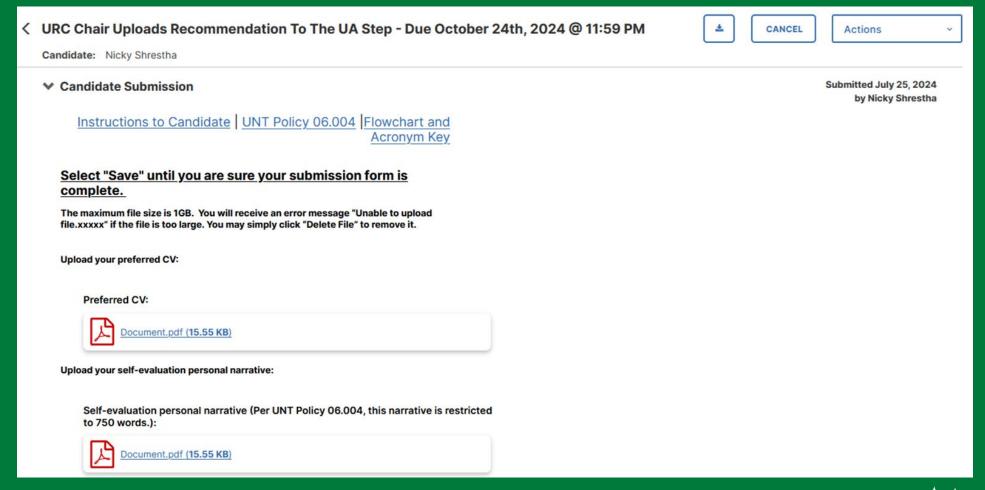


Locate the name of the candidate you would like to review and click on the corresponding link.



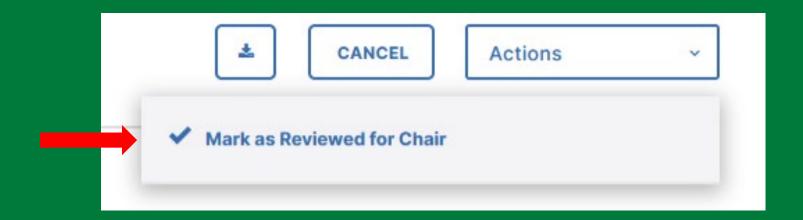


Please review the information which have been submitted previously and coordinate with the review committee chair to provide your input regarding the candidate.





At the top right corner, click on 'Actions' and choose 'Mark as Reviewed for Chair' to notify the chair that you have reviewed the candidate's dossier.







Please contact the FIS Team for additional information or assistance:

Faculty.Info@unt.edu 940.369-6108