Associate to Full Professor Promotion Flowchart

Department Chair submits the VPAA 174 to Faculty Information Systems

Faculty.info@unt.edu

March 02, 2026

STEP 1: Candidate submission I

DATES: 05/07 – 05/28/2026

STEP ACCESS: Candidate

Step 2: Unit Administrator submits external reviewers

Dates: 05/29 – 06/11/2026

STEP ACCESS: UA

Step 3: UA submits dossier to external reviewers

DATES: 06/12 – 08/13/2026

STEP ACCESS: External Reviewer

STEP 4: FIS uploads SPOT

DATES: 08/14 – 08/20/2026

STEP ACCESS: FIS

STEP 5: Candidate submission II

DATE: 08/21 - 09/03/2026

STEP ACCESS: Candidate

STEP 6: FIS team adds committee membership

DATES: 09/04 – 09/10/2026

STEP ACCESS: FIS

STEP 7: URC chair uploads recommendation to the UA

DATES: 09/11 – 10/15/2026

STEP ACCESS: URC chair/members

STEP 8: UA uploads recommendation to the CRC

DATES: 10/16 – 10/29/2026

STEP ACCESS: UA

STEP 9: CRC chair uploads recommendation to dean

DATES: 10/30 – 11/19/2026

STEP ACCESS: CRC chair/members

STEP 10: Dean uploads recommendation to the provost

DATES: 11/20 – 12/17/2026

STEP ACCESS: Dean

STEP 11: Provost uploads recommendation to the president

DATES: 12/18 – 03/04/2027

STEP ACCESS: Provost

STEP 12: University promotion decision

DATES: 03/05 – 06/10/2027

STEP ACCESS: President

STEP 13: Dossier Archival

DATE: 06/11/2027

Acronym Key:

UA = Unit administrator
URC = Unit review committee
CRC = College review committee

11/5/2025 rlh