

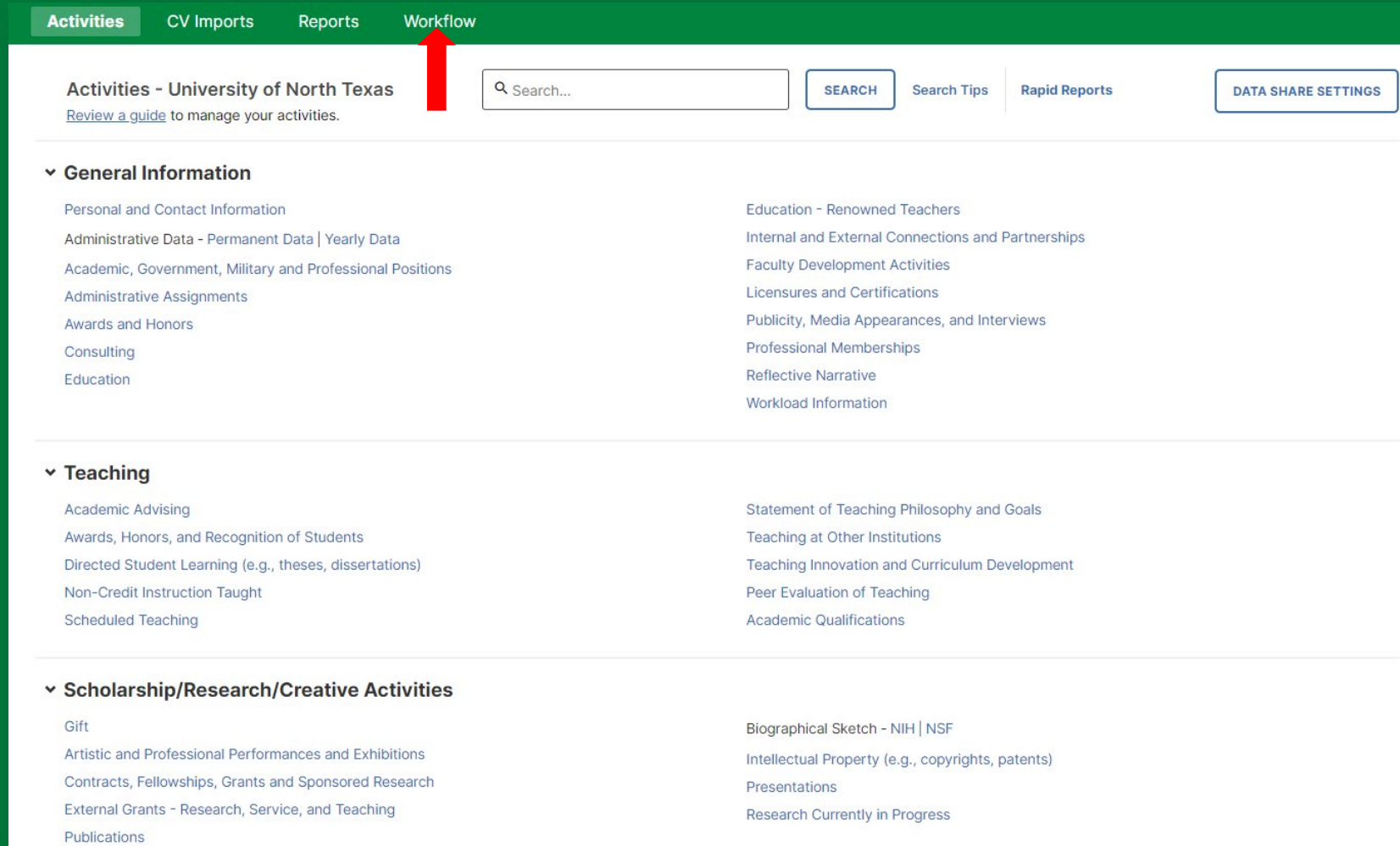


Reappointment Review Workflow

Instructions for Review Committee Member



Please use Chrome or Firefox for capability purposes.
From your FIS profile, click on the Workflow tab.



The screenshot shows the 'Workflow' tab selected in the top navigation bar. A red arrow points to the 'Workflow' tab. Below the navigation bar, the page title is 'Activities - University of North Texas' with a link to 'Review a guide to manage your activities.' There is a search bar with the text 'Search...', a 'SEARCH' button, and links for 'Search Tips' and 'Rapid Reports'. A 'DATA SHARE SETTINGS' button is also present. The main content area is divided into three sections: 'General Information', 'Teaching', and 'Scholarship/Research/Creative Activities'. Each section contains a list of sub-items.

Activities - University of North Texas
[Review a guide](#) to manage your activities.

Search... SEARCH Search Tips Rapid Reports DATA SHARE SETTINGS

General Information

- Personal and Contact Information
- Administrative Data - Permanent Data | Yearly Data
- Academic, Government, Military and Professional Positions
- Administrative Assignments
- Awards and Honors
- Consulting
- Education
- Education - Renowned Teachers
- Internal and External Connections and Partnerships
- Faculty Development Activities
- Licensures and Certifications
- Publicity, Media Appearances, and Interviews
- Professional Memberships
- Reflective Narrative
- Workload Information

Teaching

- Academic Advising
- Awards, Honors, and Recognition of Students
- Directed Student Learning (e.g., theses, dissertations)
- Non-Credit Instruction Taught
- Scheduled Teaching
- Statement of Teaching Philosophy and Goals
- Teaching at Other Institutions
- Teaching Innovation and Curriculum Development
- Peer Evaluation of Teaching
- Academic Qualifications

Scholarship/Research/Creative Activities

- Gift
- Artistic and Professional Performances and Exhibitions
- Contracts, Fellowships, Grants and Sponsored Research
- External Grants - Research, Service, and Teaching
- Publications
- Biographical Sketch - NIH | NSF
- Intellectual Property (e.g., copyrights, patents)
- Presentations
- Research Currently in Progress

Locate the name of the candidate you would like to review and click on the corresponding link.



▼ Inbox (1)

► Show Filters (1)

NAME ▼	STEP ▼	DEPARTMENT ▼	CANDIDATE ▼	DUE DATE ↓½ ▼	DATE RECEIVED ▼
2024-2025 Reappointment Reviews	Unit Review Committee Reappointment Recommendation	Academic Administration	Shrestha, Nicky	December 5, 2024 @ 11:59 PM 🕒 Due soon	December 3, 2024 @ 2:15 PM

Please review the information which have been submitted previously and coordinate with the committee chair to provide your input regarding the candidate.

< Unit Review Committee Reappointment Recommendation Step - Due December 5th, 2024 @ 11:59 PM

 **CANCEL** **Actions** 

Candidate: Nicky Shrestha

Refresh your reappointment report


Click on the "Refresh report" icon below.

Refreshing the report will ensure your recent FIS profile changes are incorporated in the Reappointment Review Report. Today's date will be displayed after clicking the Refresh Report icon.

Click on the reappointment review report pdf to ensure it is accurate and complete. If it is correct, click "Action" in upper right corner then click Submit to Unit Review Committee Reappointment Recommendation step.


If it is not correct, return to FIS and edit your profile. You will return to Workflow, refresh the report again and confirm it is correct. When it is correct, click "Action" in upper right corner then click Submit to Unit Review Committee Reappointment Recommendation step.

3rd Annual Reappointment review report

 Last Updated
December 3rd, 2024 at 3:43 PM


Upload the previous reappointment reviews (if any):


Previous reappointment reviews:

 [Sample.pdf \(16.41 KB\)](#)

Upload your unit tenure and promotion criteria:

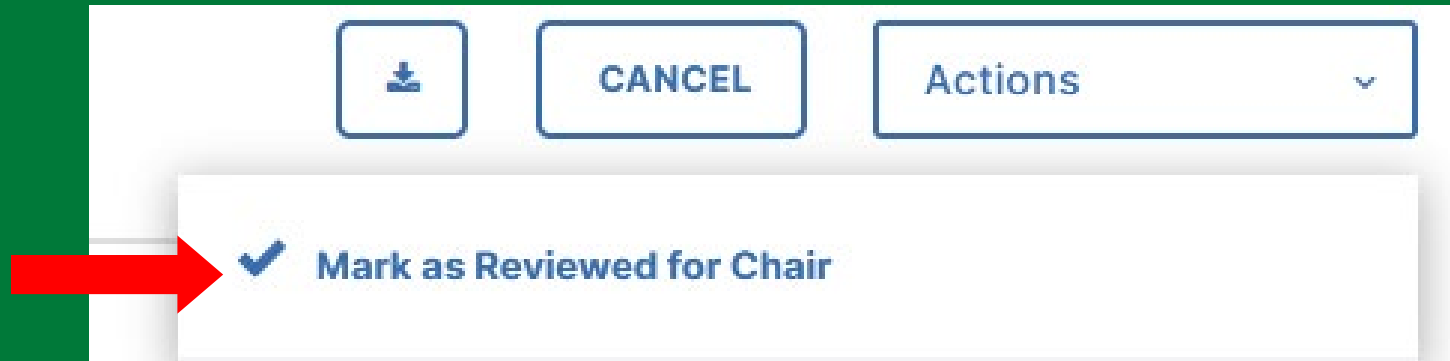
Unit tenure and promotion criteria:

 [2021-2022 Reappointment Reviews - 1st year.html \(155.61 KB\)](#)

 [2022-2023 Reappointment Reviews - 2nd year.html \(150.68 KB\)](#)



At the top right corner, click on 'Actions' and choose 'Mark as Reviewed for Chair' to notify the chair that you have reviewed the candidate's dossier.





Please contact the FIS Team for additional information or assistance:

Faculty.Info@unt.edu

940.369-6108