

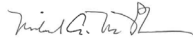


OFFICE OF THE PROVOST
AND VICE PRESIDENT FOR ACADEMIC AFFAIRS

Memorandum

DATE: April 13, 2026

TO: Deans/Divisional Deans, Dept/Division Chairs, Librarians, and Full-Time Faculty

FROM: Michael A. McPherson, Provost and Vice President for Academic Affairs 

RE: Faculty Development Leave for 2027-2028

Faculty Development Leave (FDL), an opportunity for professional growth, is granted for the purpose of increasing the value of your contributions to the university by enhancing your scholarly achievements and reputation. FDL is awarded based on an application process to complete study, research, writing, field observations, or other suitable scholarly pursuits as part of your professional development.

According to [UNT policy](#) for development leave, eligibility for FDL during the 2027–2028 academic year requires that a full-time faculty member or librarian must have completed at least six consecutive academic years of service following their initial appointment (or their most recent FDL) and that they are not in their terminal year of their employment. Proposed projects to be conducted in Fall 2027 and/or Spring 2028 will be considered in the upcoming application cycle.

Applications must be submitted through the Employee Self Service/FIS Workflow system and receive approval from the Chair and Dean by **September 25, 2026**. To accommodate this timeline, the faculty submission deadline is **August 27, 2026**.

To initiate the application process for FDL 2027-2028, contact Faculty.Info@unt.edu. Although the application officially opens on April 20, 2026, faculty may request access in advance. Please include “FDL Application Request” in the subject line and provide your name, EMPLID, and EUID in the email.

Once approved by the Chair and Dean, applications are reviewed by the Faculty Development Leave Committee. Committee-approved applications are then forwarded to the Provost for consideration. Final approval is granted by the Board of Regents at the February meeting. Following Board approval, Faculty will be notified via FIS.

Additional resources and information about FDL can be found on the [Faculty Success FDL webpage](#). This page also contains information about FDL workshops. I encourage you to consider this important opportunity for professional development.