

## Proposal for Zero Credit Offering (ZCO)

**APPLICABILITY:** Use this form when you are seeking approval to offer a ZCO. (This is a fillable PDF.)

ZCO course number, name and description (course number #####Z)

How is the proposed ZCO academic, professional, or research experience-based?

Is this ZCO required for a degree program? If yes, which program(s)?

Program(s):

How is the proposed ZCO related to a student's degree program?

Please identify the student learning outcomes for this ZCO that will be assessed with a Pass/No Pass grade.

Is there a proposed fee associated with the course? If yes, how much (should be minimal)?

How much:

Faculty workload calculations do not include ZCO. How much time per week will the ZCO require of faculty?

How much time per week does the ZCO require of students?

What university resources will be utilized for this offering?

What are the faculty qualifications for teaching this ZCO?

Will the course be printed in the schedule of classes?

*If yes, the course will be available to register via self-serve and department schedulers will need to set enrollment permissions as appropriate.*

*If no, the academic department will add the course section to student's schedules before census deadline of the term or session.*

**ZCO Requested by:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

***Submit academic ZCO proposals through college curriculum review process.***

College Curriculum Committee Approval of Evaluation: \_\_\_\_\_

University Curriculum Committee Approval date: \_\_\_\_\_

***Submit administrative ZCO proposals to the Vice Provost for Student Success  
(studentsuccess@unt.edu).***

Vice Provost Student Success Reviewer: \_\_\_\_\_