

## Memorandum

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To: Deans, Associate Deans, and Department Chairs

From: Dr. Angie Cartwright, Assistant Vice Provost – Faculty Success

Date: January 17, 2025

RE: UNT Policy 06.009, Faculty Administrators Returning to Full-time Academic Status

The Office of the Provost, in collaboration with the Faculty Senate and other stakeholders, has completed a revision of [UNT Policy 06.009, Faculty Administrators Returning to Full-time Academic Status](#). This policy was reviewed and reauthorized as part of the standard 6-year review process.

The policy title has been updated from *Tenured Administrators Returning to Full-Time Academic Status* to *Faculty Administrators Returning to Full-Time Academic Status*. This new title more accurately reflects the intended audience, encompassing all faculty serving in administrative roles.

Key updates to the policy include:

- 1. Expanded Definition of Faculty Administrator:**  
The definition now includes examples of administrative positions for greater clarity.
- 2. Revised Sections IV.A & IV.B:**  
These sections have been retitled with updated language to improve clarity and alignment with policy objectives.
- 3. Terminology Update:**  
References to “Non-tenure track faculty” have been replaced with “Professional Faculty” to ensure consistency and inclusivity.
- 4. Addition of Development Leave and Work Assignments Section:**  
A new section has been added to provide flexibility for administrators transitioning back to faculty roles. This includes provisions for development leave and adaptable workload assignments to support a smooth transition.

These updates aim to improve clarity, inclusivity, and flexibility, ensuring the policy meets the needs of faculty administrators effectively.

This revision, approved by UNT President Harrison Keller, took effect on December 12, 2024.

Please share this memo with your faculty. If you have any questions or concerns, feel free to reach out.