# Librarian Promotion Flowchart

Submission of VPAA 174 to Faculty Information Systems

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May 1, 2023

**STEP 1: Candidate submission**

**DATES: 8/17 – 8/31/23**

**STEP ACCESS: Candidate**

**STEP 2: DIV-PAC assesses candidate**

**DATES: 9/01 – 9/28/23**

**STEP ACCESS: DIV-PAC**

**STEP 3: Supervisor assesses candidate**

**DATES: 9/29 – 10/19/23**

**STEP ACCESS: Supervisor**

**STEP 4: Associate Dean assesses candidate**

**DATES: 10/20 – 11/16/23**

**STEP ACCESS: Associate Dean**

**STEP 5: LW-PAC assesses candidate**

**DATES: 11/17 – 12/14**

**STEP ACCESS: LWPAC chair and committee**

**STEP 6: Dean uploads final promotion decision letter**

**DATES: 12/15 – 1/11/24**

**STEP ACCESS: Dean**

**STEP 7: Candidate completes process and dossier archival**

DATES: 1/12 – 1/31/24