

## UNIVERSITY OF NORTH TEXAS Conference Support Application Form

**Purpose:** To help new assistant professors become more outwardly visible in their field and thoroughly engaged in their scholarly activities.

**Description:** UNT will provide each new assistant professor with \$1,000 towards participation in a top national or international conference, performance, or showcase venue most relevant in his or her field. This award is to be used during either the second or third year of the new faculty member's appointment. The faculty member will be expected to make a presentation of suitable nature in his or her field (i.e., a talk, performance, gallery show, etc.) at the venue and show evidence that new networks and collaboration have been created.

**Eligibility:** Assistant Professors beginning their probationary periods in fall 2015 and later, who are in their second or third years. This form should be submitted at least two months prior to the conference.

**Faculty Member:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Date of Hire:** \_\_\_\_\_

**Name of Conference, Performance, or Showcase:** \_\_\_\_\_

**Location of Conference, Performance, or Showcase:** \_\_\_\_\_

**Dates of Conference, Performance, or Showcase:** \_\_\_\_\_

**Title of Faculty Member's Presentation:**

I understand that I am expected to complete a second form regarding my conference/performance/showcase experience within 4 weeks of returning from it, and submit this to the Office for Faculty Success. I understand that the purpose of this support is to help faculty members establish new career networks, and that it is expected that part of my report will comprise a discussion of these networks. I also understand that failure to submit this report in a timely fashion will render me ineligible for future funding, including the Creative and Research Enhancement Activity Time for Engagement (**CREATE**) Program.

\_\_\_\_\_  
(Faculty Member's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Chair's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Dean's signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Executive Dean's Signature)

\_\_\_\_\_  
(Date)

**Submit signed form to the Office for Faculty Success, Hurley Administration Building Suite 316F or [faculty.success@unt.edu](mailto:faculty.success@unt.edu) at least two months before the proposed conference.**