



Academic  
Integrity Liaison  
Basics



## What our office does:

- Maintain a database of student cases
- Meet with students who have multiple or major violations
- Apply additional sanctions if deemed necessary
- Provide training upon request to department chairs, faculty, etc.
- Inform departments and administrators of suspensions

We provided academic integrity folders for all faculty members. Each chair was also emailed a digital copy!

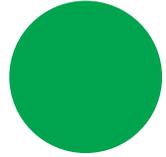
## What our office does not do:

- Manage appeals – appeals are managed by departments
- Conduct investigations
- We cannot provide information about outcomes to faculty

# What do liaisons do?

- Familiarize yourself with UNT policy and the academic integrity process.
- Introduce yourself to instructors so they can reach out to you with academic integrity questions.
- Check in with AI Officers or administrator when you have questions.

# What should liaisons know?

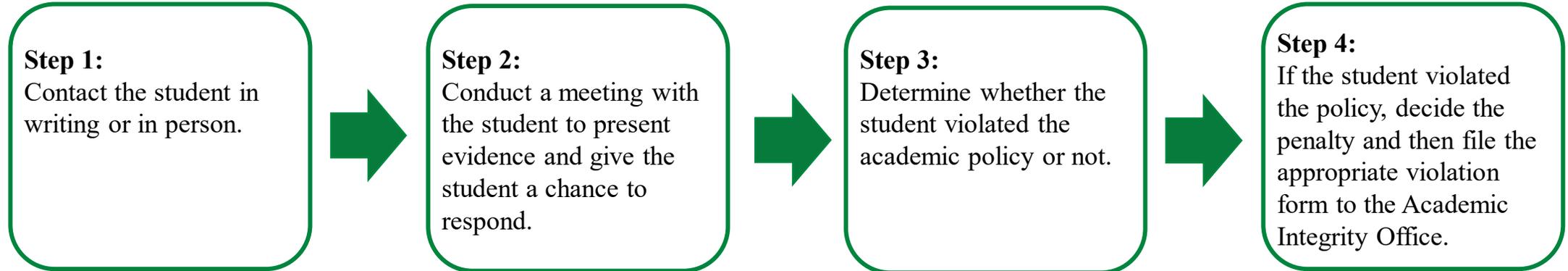


## UNT's Academic Integrity Policy:

### Policy 06.003:

The University of North Texas promotes the integrity of learning and embraces the core values of trust and honesty. Academic integrity is based on educational principles and procedures that protect the rights of all participants in the educational process and validate the legitimacy of degrees awarded by the University. In the investigation and resolution of allegations of student academic dishonesty, the University's actions are intended to be corrective, educationally sound, fundamentally fair, and based on reliable evidence.

## What to do when misconduct occurs:



### IMPORTANT

- Violation forms, appeal forms, and FAQs can be found the Office of Academic Integrity [website](https://www.vpaa.unt.edu/ss/integrity). Visit the website at [www.vpaa.unt.edu/ss/integrity](https://www.vpaa.unt.edu/ss/integrity).
- **Instructors must contact students before they submit the violation form.**

## How can liaisons help their departments?

- Each department may develop internal procedures and outcomes for Academic Integrity issues.
- Academic Integrity cases are NOT grade appeal cases.
- Departments may offer additional training, particularly to adjuncts, doctoral students who are teaching, or those who feel they need additional training.
- We are available to come to Department or College meetings.

# Who should liaisons contact with questions?

## AI Officers

Karen Weiller-Abels

karen.weiller@unt.edu

Tracy Everbach

tracy.everbach@unt.edu

## AI Administrator

Olivia Martinez

olivia.martinez@unt.edu

## AI Graduate Student Assistant

Linda Jenkins

linda.jenkins@unt.edu

# Tips for instructors on helping reduce academic integrity violations:

Utilize the Academic Integrity Module.

Set clear expectations and orient students to UNT policies.

Require a syllabus contract to ensure students have read and understand the academic integrity policy and course expectations.

# Tips for instructors on helping reduce academic integrity violations:

Provide students with information on resources like the Writing Center to assist them in avoiding unintentional plagiarism.

Randomize exam questions, give different version of exams, choose critical thinking over multiple choice style assessments, etc.



Thank you!