

Non-Degree Seeking Student Prerequisite Approval Contacts

Use this list when a non-degree seeking student needs department approval, prerequisite verification, or course permission before enrolling. Students should include their name, UNT ID, course prefix/number, section, and semester when contacting a department.

College of Business

Department	Website	Contact Email	Phone	Form / Request	Notes
Accounting	Website	ACCT.Advisor@unt.edu	940-565-3084		Include name, ID, and Course/Section number needed
Finance, Insurance, Real Estate & Law	Website	fireladv@unt.edu	940-565-3050	FIREL Advisor Contact Form	Include name, ID, and Course/Section number needed. For assistance with FIREL course registration for non-degree-seeking students, please direct requests to Kathy.Nichols@unt.edu .
Information Technology & Decision Sciences (BCIS, DSCI courses)	Website	ITDS.Advisor@unt.edu	940-565-3117		Include name, ID, and Course/Section number needed
Management (MGMT, BUSI courses)	Website	mgmtrecp@unt.edu	940-565-3140	MGMT and BUSI Advisor Request Form	Include name, ID, and Course/Section number needed
Marketing	Website	mktgrecp@unt.edu	940-565-3120	MKTG Advisor Request Form	Include name, ID, and Course/Section number needed
Supply Chain Management (LSCM, LGAV, OPSM courses)	Website	SCMRecp@unt.edu	940-369-7325	LSCM/OPSM Advisor Request Form	Include name, ID, and Course/Section number needed

College of Education

Department	Website	Contact Email	Phone	Form / Request	Notes
Counseling & Higher Education	Website	coe-che-info@unt.edu	940-5656-2910 (Counseling); 940-565-2045(Higher Education)		
Educational Psychology	Website	coe-epsy-info@unt.edu	940-565-4646		
Teacher Education & Administration	Website	coe-tea-info@unt.edu	940-565-2920		

College of Engineering

Department	Website	Contact Email	Phone	Form / Request	Notes
Biomedical Engineering	Website	Cheyenne.Holcomb@unt.edu	940-369-8891		
Computer Science & Engineering	Website	csedepartment@unt.edu	940-565-2767	https://engineering.unt.edu/cse/students/resources/override.html	For enrollment overrides use link
Electrical Engineering	Website	jason.mieritz@unt.edu	940-891-6872		
Materials Science & Engineering	Website	mtse@unt.edu	940-565-3260		
Mechanical Engineering	Website	Mechanical@unt.edu	940-565-2400		

College of Information

Department	Website	Contact Email	Phone	Form / Request	Notes
Information Science	Website	ci-uadvising@unt.edu (undergraduate) and ci-advising@unt.edu (graduate)	940-565-2445		Email for course permission. Use your official UNT email account and include the course information, semester and your 8-digit ID number.
Learning Technologies	Website	ci-uadvising@unt.edu (undergraduate) and ci-advising@unt.edu (graduate)	940-565-2445		Email for course permission. Use your official UNT email account and include the course information, semester and your 8-digit ID number.

College of Liberal Arts & Social Sciences

Department	Website	Contact Email	Phone	Form / Request	Notes
Anthropology	Website	anthropology@unt.edu	(940) 565-2290		
Communication Studies	Website	erin.oconnor@unt.edu	940-565-2588		
Dance & Theatre	Website	DanceandTheatre@unt.edu	940-565-2211		
Economics	Website	ECONAdvising@unt.edu	940-565-2573		
English	Website	english@unt.edu	(940) 565-2050		
Geography & the Environment	Website	geog@unt.edu	(940) 565-2091		
History	Website	history@unt.edu	940-565-2288		
Journalism	Website	CLASSAdvising@unt.edu	940-565-2205		
Media Arts	Website	MRTS-Advising@unt.edu	940.565.2537	Courses in Media Arts are closed to Media Arts (MRTS) and Converged Broadcast Media (CBCM) majors. Non-degree seeking students will need to speak with a faculty advisor and receive permission from an instructor to enroll in a course. Faculty advisors can be reached at MRTS-Advising@unt.edu	Please contact a faculty advisor at MRTS-Advising@unt.edu to discuss enrolling in courses in Media Arts as a non-degree seeking student.
Philosophy & Religion	Website	Philosophy@unt.edu	565-2266		Contact Matthew.Lampert@unt.edu for advising
Political Science	Website	politicalscience@unt.edu	(940) 565-2276		

Psychology	Website	PsychologyDepartment@unt.edu	(940) 565-2671		
Sociology	Website	sociology@unt.edu	940-565-2296		We have lots of helpful information about our department, faculty/staff, and other initiatives on our website (sociology.unt.edu or class.unt.edu/sociology).
Technical Communication	Website	TCoffice@unt.edu	940-565-4458		
World Languages, Literatures & Cultures	Website	WorldLanguages@unt.edu	(940) 565-2404		

College of Music

Department	Website	Contact Email	Phone	Form / Request	Notes
Composition	Website	music.advising@unt.edu	940-565-3860		
Conducting & Ensembles	Website	music.advising@unt.edu	940-565-3860		
Instrumental Studies	Website	music.advising@unt.edu	940-565-3860		
Jazz Studies	Website	music.advising@unt.edu	940-565-3860		
Music Education	Website	music.advising@unt.edu	940-565-3860		
Music History, Theory & Ethnomusicology	Website	music.advising@unt.edu	940-565-3860		
Vocal Studies	Website	music.advising@unt.edu	940-565-3860		

College of Public Affairs & Health Sciences

Department	Website	Contact Email	Phone	Form / Request	Notes
Audiology & Speech-Language Pathology	Website	PAHS@unt.edu	940-565-2239		
Behavior Analysis	Website	PAHS@unt.edu	940-565-2239		
Criminal Justice	Website	PAHS@unt.edu	940-565-2239		
Emergency Management & Disaster Science	Website	PAHS@unt.edu	940-565-2239		
Kinesiology, Health Promotion & Recreation	Website	PAHS@unt.edu	940-565-2239		
Public Administration	Website	PAHS@unt.edu	940-565-2239		
Public Health	Website	PAHS@unt.edu	940-565-2239		
Rehabilitation & Health Services	Website	PAHS@unt.edu	940-565-2239		
Social Work	Website	PAHS@unt.edu	940-565-2239		

College of Science

Department	Website	Contact Email	Phone	Form / Request	Notes
Chemistry	Website	chem-advising@unt.edu	940-565-3525		
Mathematics	Website	Mathematics@unt.edu	940-565-2155		
Physics	Website	physics@unt.edu	(940) 565-2626	https://physics.unt.edu/resources/course_override_request.html	If students cannot access or have issues with the form, they can reach out to the physics department directly at physics@unt.edu
Biological Sciences	Website	Biology@unt.edu	940-565-3627	https://biology.unt.edu/images/biology.unt.edu/files/all/biology_advising_course_enrollment_request_form-	When a student cannot self-enroll in a class they should fill out this form and email it to us at Biology@unt.edu link

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College of Visual Arts & Design

Department	Website	Contact Email	Phone	Form / Request	Notes
Art Education	Website	heidi.strobel@unt.edu	940-369-7559		
Art History	Website	heidi.strobel@unt.edu	940-565-4777		
Communication Design	Website	heidi.strobel@unt.edu	940-565-3621		
Interdisciplinary Art & Design Studies	Website	heidi.strobel@unt.edu	940-565-3503		
New Media Art	Website	heidi.strobel@unt.edu	940-369-7671		
Studio Art	Website	heidi.strobel@unt.edu	940-369-7671		

School of Merchandising & Hospitality Management

Department	Website	Contact Email	Phone	Form / Request	Notes
Hospitality & Tourism Management	Website	cmht@unt.edu	940-565-2436		
Merchandising & Digital Retailing	Website	cmht@unt.edu	940-565-2436		

Last updated from provided spreadsheet: 2026.