Faculty Recommend Creation of New Program: Complete Request for UNT Planning Authority Form (VPAA-182).

Dean & Provost Reviews Authority Form
not approved
approved

No Action or Return to Faculty

Department submits the proposal through Curriculog for the appropriate curriculum committees. Department also works with UNT University Accreditation (UA) on the appropriate THECB New Degree Certification Form or THECB Full Request Form.

College Curriculum Committee Review
not approved
approved

1 month

Return to Department

UCCC / Graduate Council Review
not approved
approved

2 - 3 months

Department finalizes THECB forms with UA. UA sends Chair/Assoc. Dean final proposal.
not approved
approved

Supporting Data Sent to UA for SACSCOC Review

significant departure from current programs
not a significant departure from current programs

1 month

UA sends final proposal to the Provost for approval
not approved
approved

Return to Department

UA sends documentation to SACSCOC
not approved
approved

6 - 8 months

Once SACSCOC and THECB approve the degree, the program is official. The program may advertise without including “Pending SACSCOC Approval”.

SACSCOC only accepts a prospectus in January or July AND it must be at least 6 months prior to start date

SACSCOC & THECB approval required before start date

Board of Regents Review
not approved
approved

3 - 5 months

UA sends documentation to THECB
not approved
approved

Return to Department

1 - 2 months

Form Must Be Completed 9 months in advance of implementation per UNT policy 15.2.3

IMPORTANT NOTES:
Limited action can be taken with prospective students, advertising or the UNT degree inventory until UNT receives affirmative responses from SACSCOC and THECB on new degree programs (see below). Individual Departments are responsible for ensuring discipline-specific accreditation standards are being met.

TOTAL TIME: Up to 26 Months

*Factors Impacting SACSCOC Substantive Change:
SACSCOC defines a significant departure as a program that is not closely related to previously approved programs at the institution or site or for the mode of delivery in question. To determine whether a new program is a “significant departure” it is helpful to consider the following questions:

• Does the way that the degree is offered online trigger the SACSCOC 25-49% distance learning policy?
• What previously approved programs does the institution offer that are closely related to the new program and how are they related?
• Will significant additional equipment or facilities be needed?
• Will significant additional financial resources be needed?
• Will a significant number of new courses be required?
• Will a significant number of new faculty members be required?
• Will significant additional library/learning resources be needed?
• Will competency-based credits be awarded?

◊ This is not an exhaustive list. Please contact University Accreditation for any matters related to Substantive Change.